

Community Preservation Committee  
December 3, 2014

Present: Rena Richard – Upton Housing Authority  
Richard Holmes – Open Space Committee  
Richard Gazorian – Recreation Commission  
Russell Wood – Historical Commission  
Chris Scott – Conservation Commission  
Richard Desjardins – Selectmen’s Appointee  
Dave Adams – Selectmen’s Appointee  
Ed Darragh – Selectmen’s Appointee  
Paul Carey – Planning Board

Meeting called to order at 7:30 p.m.

1. Prior meeting minutes approved.
2. Review of financial accounts and state matching funds.
3. Discussion regarding Town Hall project. There will be \$24,000 in excess funds. 92% will be returned to CPC and the balance will go to the Town’s general fund.
4. Discussion regarding Housing Trust Grant. There were several comments regarding the sample grant agreement.

The Committee had concerns regarding (a) how to define the scope of the “Project” when a project has not been identified; (b) whether the grant agreement will deal only with the initial \$200,000 or could cover future funds voted for a similar purpose; (c) whether a three year term is appropriate and (d) appropriate reporting.

Mr. Desjardins will convey the concerns to the Housing Trust and Selectmen.

5. Discussion regarding open position for an administrative assistant. To date there have been no applicants.
6. CPC meeting schedule set for calendar year 2015.
7. Voted to approve 2015 Community Preservation Coalition dues.

Adjourned at 8:10 p.m.